

## Agenda

1. Welcome by Chairman
  2. Apologies for absence
  3. Acceptance of the Minutes of 2012 AGM
  4. Matters arising from the minutes, not otherwise covered on the agenda
  5. Chairman's review of the year
  6. Treasurer's report
    - 6.1 Presentation of the financial report
    - 6.2 Questions on report
    - 6.2 Acceptance of the report and accounts
  7. Membership report
  8. Working Party report
  9. Outdoor Events report
  10. Programme of Society meetings for 2013 and 2014
  11. Election of Officers and Committee Members
    - a) Chairman
    - b) Vice-chairman
    - c) Treasurer
    - d) General Secretary
    - e) Minutes Secretary } either of these may be combined with the post of
    - f) Membership Secretary } General Secretary
    - g) Committee members (at least three but no more than fourteen)
- Committee members take on roles such as:  
Working party organiser,  
Packet editor,  
Web site manager,  
External events organiser,  
Society meetings organiser,  
Publicity officer,  
other tasks as and when identified.
12. The Kate Birtles Award
  13. Any Other Business